

## INSTRUCTIONS TO APPLY

### 1. CHECK PROJECT AND EQUIPMENT ELIGIBILITY

- Read all Terms and Conditions carefully on the rebate application to confirm your eligibility to participate in the Non-Residential Window Film Program. Visit [DominionEnergy.com](http://DominionEnergy.com) to select a participating contractor.

### 2. SUBMIT AN INITIAL ASSESSMENT TO RESERVE FUNDING

- An initial assessment must be completed and submitted for the following types of projects before the work can be initiated:
  - ▶ Past participants who have previously received a rebate in the Non-Residential Window Film Program
  - ▶ All projects with an estimated rebate amount of \$10,000 or more
  - ▶ All self-install projects
- Wait until you receive notice that the initial assessment has been reviewed before starting your project with the participating contractor. You will receive a confirmation stating your project has been reviewed and the amount of rebate incentive reserved.

### 3. INSTALL EQUIPMENT OR PERFORM PROJECT WORK

- The incentive reservation allows 120 days to complete your project. You can only submit a rebate application when the project is complete. Contact us if you think your project will require more than 120 days.

### 4. SUBMIT A REBATE APPLICATION

- Submit a rebate application with a copy of the dated contractor invoice within 45 days of the service date and product invoice(s). Product specification sheets containing technical data for each window film installed are also required.
- Submit the rebate application in one of three ways below:
  - ▶ Email: [NRWF@Honeywell.com](mailto:NRWF@Honeywell.com)
  - ▶ Fax: 804-520-3380
  - ▶ Mail: Honeywell Smart Energy  
15801 Woods Edge Rd, Bldg 12–2nd Floor  
South Chesterfield, VA 23834
- You may be contacted for a post-installation quality assurance inspection to verify that your application meets program guidelines.

### 5. RECEIVE INCENTIVE PAYMENT

- When your rebate application is approved, a rebate check will be mailed to you or the participating contractor.

## TERMS AND CONDITIONS

These terms and conditions apply to the Non-Residential Window Film Program ("Program"). The Program has been approved by the North Carolina Utilities Commission.

Any reference in these documents to "Dominion," "Dominion Energy," or "Dominion Energy North Carolina" should be read as a reference to Virginia Electric and Power Company d/b/a Dominion Energy North Carolina, as well as its authorized agents and contractors.

### ENROLLMENT QUALIFICATIONS AND REQUIREMENTS FOR PARTICIPATION

1. Service must be performed on or after **January 1, 2020**.
2. Program participant must be a Dominion non-residential customer ("Customer") who is not exempt by statute, not under special contract, has not elected to opt-out of paying the DSM rider, is responsible for the electric bill, and is the owner of the facility or reasonably able to secure permission to complete measures.
3. Customer is eligible for more than one rebate per location during the program time period, except as stated below.
4. Customer who has previously received a rebate for the Non-Residential Window Film Program is not eligible to receive another rebate for installing the same measure on the same window.
5. Work must be completed by a participating contractor that is in Dominion's network for this program when the work begins.
6. Dominion and/or its designees including program administrators and evaluation contractors reserve the right to review installations to verify completion and measure energy savings to ensure compliance with all program requirements. Such reviews will be made at a time convenient to the applicant. Denial of such verification or misrepresentation of installation location or measure eligibility may result in forfeiture of the rebate.
7. Service must be completed in accordance with all laws, codes and other requirements applicable under federal, state and local authority.
8. The Customer understands that they may be contacted by Dominion via survey or questionnaire to provide feedback regarding Customer satisfaction with the program.

### PAYMENT

1. **Rebate application must be submitted within 45 days of the service date.** It is the customer's responsibility to assure that all requirements of the rebate are met. Failure to provide any of the required information will delay application processing and could result in non-payment.
2. Rebate payments are based on the date of service. Customers must abide by the rules and rebate levels in effect on the date of service.

3. Payment will be issued to the account holder and mailing address on record with the utility unless the customer has authorized payment be made to the contractor specified in this document.
4. **Please allow up to 90 days from the date all required information is received to process your rebate.**
5. Customer is urged to seek appropriate consultation concerning any tax liabilities that could be associated with the receipt of the rebate.

### OTHER REQUIREMENTS

1. Program procedures, requirements and rebate levels are subject to change or cancellation without notice and are subject to program funds being available and regulatory approval.
2. Dominion, its parents, subsidiaries, employees, affiliates and agents assume no responsibility for, and make no representations (express or implied) about, the performance of the equipment or equipment warranty, the quality of the work, labor and/or materials supplied, and/or the acts or omissions of the participating contractor.
3. By participating in this Program, the Customer hereby agrees to indemnify, defend and hold harmless Dominion, its parents, subsidiaries, employees, affiliates and agents from any and all liability associated with the Program. Dominion shall not be liable for loss or damage to any person or property whatsoever, resulting directly or indirectly from participation in this Program.
4. Dominion retains all rights to energy and demand savings resulting from measures installed under this Program for a maximum of four years. Dominion has the exclusive right to enroll, nominate, or offer a bid for energy or demand reductions resulting from measures installed under this Program into load management programs, demand response programs, or auctions operated by PJM Interconnection, L.L.C. ("PJM"), the regional electric transmission entity of which the Company is a member. Customer's participation in the program means that the Customer is consenting to Dominion sharing the Customer's pertinent information with PJM, Dominion's agents and contractors, including, but not limited to, its implementing contractors and its measurement and verification vendor. Pertinent customer information includes, but is not limited to, account holder name, account number, energy usage and billing information, address, other contact information, measures installed, period of installation, demand/energy reductions resulting from measures installed under this Program and the technical basis for such reductions, loss factors, coincidence factors, interactive factors, building type and other information necessary to implement and monitor the Program including other information as required by PJM or any other regulatory authority.
5. These Program specific terms and conditions are in addition to the terms and conditions of service currently on file with the North Carolina Utilities Commission and contained in any agreement between the Customer and a Program vendor.

# North Carolina Non-Residential Window Film Program

## REBATE APPLICATION

**APPLICATION CHECKLIST**

Complete the checklist below and submit all required documents. Rebate cannot be processed with any missing information or blank fields.

Who is submitting this rebate application?  Customer  Contractor

I \_\_\_\_\_ (YOUR INITIALS) **HAVE READ THE INSTRUCTIONS AND TERMS AND CONDITIONS ON PAGE 1.**

Completed entire rebate application.

Attached a copy of the dated invoice from the contractor who performed the work.

Attached a copy of the invoice for any product purchased.

Included the product specification sheet that has technical data for all window film installation.

✓ **Submit in one of three ways:**

1. **Email:** [NRWF@Honeywell.com](mailto:NRWF@Honeywell.com)

2. **Fax:** 804-520-3380

3. **Mail:** Honeywell Smart Energy  
15801 Woods Edge Rd, Bldg 12-2nd Floor  
South Chesterfield, VA 23834

**CUSTOMER DETAILS**

Service Name on Dominion Energy Account:

Service Address:

City:

State:

Zip Code:

Key Contact Name:

Email Address:

Phone Number:

Please select one: I  own  lease this non-residential facility.

Dominion Energy Account Number:

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**REBATE PAYMENT METHOD**

I \_\_\_\_\_ (Your Initials) understand that my rebate incentive in the amount of \$ \_\_\_\_\_ will be paid directly to the contractor specified in this document and recognize that I have received the equivalent value of this amount through services provided, unless I check here  to have the rebate check sent to me.

*The following question is optional:*

Did the rebate incentive offered by Dominion Energy have any influence in your decision to have the work performed?  Yes  No

*By signing this application, I agree to the above terms and conditions. I certify that I am the Dominion Energy North Carolina customer and owner or lessee of the business described above, and that I am authorized to take action on the Dominion Energy account listed above.*

\_\_\_\_\_ Customer Name (please print)

\_\_\_\_\_ Customer Signature

\_\_\_\_\_ Date

**CONTRACTOR DETAILS**

Company Name:

Technician Name:

Company Street Address

Service Date:

City:

State:

Zip Code:

Company Phone:

Email Address:

\_\_\_\_\_ Technician Signature

\_\_\_\_\_ Date

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## Window Data

**Rebate cannot be processed with any missing information.**

### All NORTH-Facing Windows

Window Film Type:  Low-E  Reflective  Spectrally Selective  
 Neutral  Dual Reflective  Outdoor Decorative

Window Type:  Single  Double

Glass Color:  Clear  Gray  Bronze  Green  Blue

Window Frame Type:  Metal  Vinyl  Wood  Fiberglass  Aluminum

Is Low-E present?  Yes  No

Total Sq Ft of Film Installed	SHGC Pre-Installation	SHGC Post-Installation	SHGC Improvement

### All EAST-Facing Windows

Window Film Type:  Low-E  Reflective  Spectrally Selective  
 Neutral  Dual Reflective  Outdoor Decorative

Window Type:  Single  Double

Glass Color:  Clear  Gray  Bronze  Green  Blue

Window Frame Type:  Metal  Vinyl  Wood  Fiberglass  Aluminum

Is Low-E present?  Yes  No

Total Sq Ft of Film Installed	SHGC Pre-Installation	SHGC Post-Installation	SHGC Improvement

### All WEST-Facing Windows

Window Film Type:  Low-E  Reflective  Spectrally Selective  
 Neutral  Dual Reflective  Outdoor Decorative

Window Type:  Single  Double

Glass Color:  Clear  Gray  Bronze  Green  Blue

Window Frame Type:  Metal  Vinyl  Wood  Fiberglass  Aluminum

Is Low-E present?  Yes  No

Total Sq Ft of Film Installed	SHGC Pre-Installation	SHGC Post-Installation	SHGC Improvement

### All SOUTH-Facing Windows

Window Film Type:  Low-E  Reflective  Spectrally Selective  
 Neutral  Dual Reflective  Outdoor Decorative

Window Type:  Single  Double

Glass Color:  Clear  Gray  Bronze  Green  Blue

Window Frame Type:  Metal  Vinyl  Wood  Fiberglass  Aluminum

Is Low-E present?  Yes  No

Total Sq Ft of Film Installed	SHGC Pre-Installation	SHGC Post-Installation	SHGC Improvement

## Building Data

Year Structure was Built	Total Sq Ft of Building	Cooling System Type	Cooling System Capacity Per Unit (Tons)	Heating System Type	Heating System Capacity Per Unit (Btu/hr)	Primary Heating Fuel
		<input type="checkbox"/> Air-Cooled Chiller <input type="checkbox"/> Water-Cooled Chiller <input type="checkbox"/> Rooftop DX <input type="checkbox"/> PTAC <input type="checkbox"/> PTHP <input type="checkbox"/> Hydronic Heat Pump		<input type="checkbox"/> Boiler <input type="checkbox"/> Furnace <input type="checkbox"/> PTAC <input type="checkbox"/> Heat Pump Packaged <input type="checkbox"/> PTHP <input type="checkbox"/> Heat Pump Split		<input type="checkbox"/> Electric <input type="checkbox"/> Non-Electric <input type="checkbox"/> None

Reason:  Retrofit  New Construction  Replace Deteriorated

### Building Type (Select one)

<input type="checkbox"/> Education – College and University	<input type="checkbox"/> Lodging – Hotel, Motel, Dormitory
<input type="checkbox"/> Education – Elementary and Middle School	<input type="checkbox"/> Mercantile – Mall
<input type="checkbox"/> Education – High School	<input type="checkbox"/> Mercantile – Retail (not Mall)
<input type="checkbox"/> Food Sales – Convenience Store	<input type="checkbox"/> Office – Large (≥40,000 sq ft)
<input type="checkbox"/> Food Sales – Gas Station Convenience Store	<input type="checkbox"/> Office – Small (<40,000 sq ft)
<input type="checkbox"/> Food Sales – Grocery	<input type="checkbox"/> Public Assembly
<input type="checkbox"/> Food Service – Fast Food	<input type="checkbox"/> Public Order and Safety – Police and Fire Station
<input type="checkbox"/> Food Service – Full Service	<input type="checkbox"/> Religious Worship
<input type="checkbox"/> Health Care – Inpatient	<input type="checkbox"/> Service – Beauty, Auto Repair Workshop, etc.
<input type="checkbox"/> Health Care – Outpatient	<input type="checkbox"/> Warehouse and Storage
<input type="checkbox"/> Other _____	

### Rebate Data

**Final SHGC level after film installation must be ≤ 0.5 in order to be eligible for rebate.**

SHGC Improvement	Rebate Incentive
> 0.4	\$1.00 per sq ft x _____ sq ft = \$ _____
0.3 to 0.4	\$0.85 per sq ft x _____ sq ft = \$ _____
0.2 to < 0.3	\$0.65 per sq ft x _____ sq ft = \$ _____

Total Estimated Rebate: \$ \_\_\_\_\_